



Title: Programme Finance Associate, Tonga (G6)

Call to Action

- Can you multi-task, prioritize and continuously strive to improve business processes?
- Are you result driven?
- Are you a team player capable of working with colleagues of widely diverse backgrounds?
If so, this might be the job for you.

How You Can Make a Difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

You will work with an inter-disciplinary team providing financial and programmatic support to strengthen programme delivery and management. You will contribute to the development and implementation of effective regional and country programmes in the region by providing administrative support to UNFPA's programmes. You will also contribute to research, financial management and operational and procedural guidance.

Qualification and Experience:

Your Education

- Completion of Secondary level education or an equivalent is required.
- First level University (Bachelor) degree in Public/Business Administration, Finance, Commerce, Accountancy, Chartered Accountancy and related field is desirable.

Your Experience

- Minimum of 6 years' progressive professional experience in programme, administration, finance or office management.
- Some experience in research assistance and general understanding of programme support, monitoring and evaluation is desirable.

Find out more and apply by clicking on <https://bit.ly/2Xh0kCk> where full details of the position is available.

CLOSING DATE: Sunday, 14th November (Midnight New York Time)