

# **Title: Programme Finance Associate (G7)** Fixed Term Appointment

## **Call to Action**

- Are you result driven and can you work well in teams?
- Do you have a keen eye for detail and can you ensure high quality and accuracy of work?
- Can you multi-task, prioritize and continuously strive to improve business processes? If so, this might be the job for you.

## How You Can Make a Difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### Job Purpose:

You will work with an inter-disciplinary team and play a pivotal role between programme and operations in the design, planning and management of the country programme. S/he provides support to Implementing Partners (IP's) to ensure proper compliance with audit recommendations in accordance with established policies and procedures. The Programme Finance Associate also works in close collaboration with the Programme and Operations teams to ensure timely support to SRO on programming and financial matters.

### **Qualification and Experience:**

Your Education

- Completion of Secondary School is required.
- Bachelor's Degree in Finance, Administration, Public Administration or related field is preferable.
- Recognized training or certification in Finance/Accounting and/or Business Administration is an asset.

Your Experience

- Minimum of 7 years' relevant professional experience in programme/project management or financial management in the private, public sector or in an international organization is required
- Previous experience in the UN is an advantage

Find out more and apply by clicking on <u>https://bit.ly/3FSTtit</u> where full details of the position is available.

CLOSING DATE: Sunday, 20th February 2022 (Midnight New York Time)