

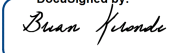
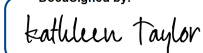

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT- FLE/CSE Consultant - Suva, Fiji Based

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Pacific Sub-Regional Office
Purpose of consultancy:	<p>Purpose of the consultancy</p> <p>The purpose of the consultancy is to provide technical, programme and advocacy support for Comprehensive Sexuality Education (CSE)/ Family Life Education at regional and country level as part of the UNFPA Pacific Adolescent and Youth team.</p> <p>The FLE/CSE Consultant will analyse relevant political, social and economic trends, provide advocacy, technical support and guide the planning, implementation and monitoring of FLE/CSE results delivery at the regional level and in nine (9) UNFPA program countries.</p>
Background	<p>UNFPA's strategic plan (2022-2025), reaffirms the relevance of the current strategic direction of UNFPA and focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices. These results capture our strategic commitments on accelerating progress towards realizing the ICPD and SDGs in the Decade of Action leading up to 2030. Our strategic plan calls upon UN Member States, organizations and individuals to "build forward better", while addressing the negative impacts of the Covid-19 pandemic on women's and girls' access to sexual and reproductive health and reproductive rights, recover lost gains and realize our goals.</p> <p>UNFPA has been working in the Pacific region for over 30 years implementing SRH programmes in 14 countries and territories through the Pacific Sub-regional Office (PSRO) in Suva. It is the sole intergovernmental agency working substantively in the area of SRH and rights, with a focus on family planning. UNFPA's overall regional program, across 14 PICTs, is articulated in its 7th Multi-Country Programme (MCP 7) that contributes to the UN Sustainable Development Cooperation Framework 2023-27 in the Pacific. As a United Nations agency, UNFPA's fundamental approach is to work with in-country partners, primarily national governments, to expand their capacities and achieve locally sustainable responses to SRHR.</p> <p>With approximately 59% of PICTs' population below 29 years and 28% of PICTs' population between 10 and 24 years¹, the Pacific is a very young region. The percentage of the adolescents and young people i.e. 10-24 years is highest in the Republic of Marshall Islands, Samoa, Solomon Islands, Tonga, Vanuatu, Kiribati and Nauru where it exceeds 29% of the total population. The lowest is observed in Palau and Niue where it is less than 25% of the total population but still higher than 19%.</p> <p>The Adolescent Birth Rate measured by the number of births in 1,000 girls aged 15 to 19 is a core indicator of quality of life for adolescents and young people as well as their ability to meaningfully influence policy and decisions that directly affect their well-being. At least ten of the Pacific Island countries and territories' adolescent birth rate (ABR) have been at an alarming level in recent years. The rates are the highest in Marshall Islands (85), Vanuatu (81), Solomon Islands (77) and Kiribati (51). Additionally, in almost half of the 14 PICTs, ten to nineteen percent of girls are married in the age group 15-19.</p> <p>Adolescents & young people are often not informed about the challenges of transitioning through adolescence, making it difficult to break down the social and culturally harmful practices that limit their access to information and services. Adolescent girls who become pregnant often do not complete school, face social and familial exclusion, and are at increased risk of poverty, and sexual and gender-based violence. The concept of youth empowerment and meaningful involvement in decision making at all levels is far from a normal reality in the region and young people are often not part of identifying solutions to their social challenges.</p> <p>The FLE/CSE Consultant will complement the existing FLE/CSE programmatic support for 9/14 countries aimed at ensuring young people's access to sexual reproductive health rights and improve their quality of life as an integral aspect to UNFPA's efforts to achieve the three transformative results by 2030 – i.e., zero unmet need for family planning, zero preventable maternal deaths, and zero gender-based violence and harmful practices.</p> <p>This consultancy is a time bound assignment to assist in the acceleration of the CSE results as UNFPA PSRO transitions from the phase I of Transformative Agenda to phase II.</p>

¹ 2021 SPC Population projections

<p>Scope of work:</p> <p><i>(Description of services, activities, or outputs)</i></p>	<p>The following scope is expected of the consultancy:</p> <table border="1" data-bbox="331 116 1433 1563"> <thead> <tr> <th colspan="2" data-bbox="331 116 1433 152">Tasks</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 152 992 309">1.</td> <td data-bbox="992 152 1433 309">Analyse and interpret the political, social and economic environment in countries relevant to the ICPD mandate and UNFPA MCP7 priorities on adolescents and youth in order to identify, build & support national capacities to improve the policy environment and political will for FLE/CSE.</td> </tr> <tr> <td data-bbox="331 309 992 510">2.</td> <td data-bbox="992 309 1433 510">In collaboration with government counterparts, NGOs implementing FLE/CSE programs and regional technical partners, provide technical support that ensures alignment to international standards and successful approaches including MyBodyMyLifeMyWorld modules in the planning and implementation of FLE/CSE for both in and out of school programmes.</td> </tr> <tr> <td data-bbox="331 510 992 678">3.</td> <td data-bbox="992 510 1433 678">Working with the technical regional implementing partner, provide technical support to national FLE/CSE partners in the adoption & implementation of the Pacific school based FLE/CSE Monitoring & Evaluation framework and FLE/CSE out of school monitoring of results.</td> </tr> <tr> <td data-bbox="331 678 992 813">4.</td> <td data-bbox="992 678 1433 813">Provide technical support of national FLE/CSE partners in operationalising the developed out of school FLE/CSE manuals through their improved capacity to plan and implement out of school FLE programs.</td> </tr> <tr> <td data-bbox="331 813 992 981">5.</td> <td data-bbox="992 813 1433 981">With technical support to national FLE coordinators and committees, build a community of learning and exchange for best practices in design and implementation of FLE/CSE programs between countries.</td> </tr> <tr> <td data-bbox="331 981 992 1115">6.</td> <td data-bbox="992 981 1433 1115">Support FLE/CSE resource mobilisation by ensuring preparation of relevant documentation, i.e. technical briefs, concepts, presentations to donor steering committees, Conference papers and participating in related meetings and public events.</td> </tr> <tr> <td data-bbox="331 1115 992 1238">7.</td> <td data-bbox="992 1115 1433 1238">Participate in and support review/planning and monitoring interventions of FLE/CSE programmes undertaken by UNFPA in each of the program countries and at regional level.</td> </tr> <tr> <td data-bbox="331 1238 992 1373">8.</td> <td data-bbox="992 1238 1433 1373">Support strengthening of FLE/CSE coordination at country level through existing and new coordination bodies and committees by identifying gaps and providing solutions from both programmatic & operational aspects.</td> </tr> <tr> <td data-bbox="331 1373 992 1462">9.</td> <td data-bbox="992 1373 1433 1462">Support review of monthly, quarterly & annual reports from FLE coordinators, regional implementing partners and countries on FLE/CSE implementation.</td> </tr> <tr> <td data-bbox="331 1462 992 1563">10.</td> <td data-bbox="992 1462 1433 1563">Support management and supervision of national FLE Coordinators/Consultants</td> </tr> </tbody> </table>		Tasks		1.	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Duration and working schedule:	Duration: 11 months (15 th July 2023 – 15 th May 2024) during official UNFPA working days and hours.																							
Place where services are to be delivered:	UNFPA Pacific Fiji office and Field offices.																							
How work will be delivered (e.g. electronic, hard copy etc.):	All versions of the documents should be submitted in standard UNFPA office applications e.g MS Office																							
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<table border="1" data-bbox="331 1910 1471 1966"> <thead> <tr> <th data-bbox="331 1910 992 1966">Expected deliverables</th> <th data-bbox="992 1910 1471 1966">Time lines</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 1966 992 2134"> <ul style="list-style-type: none"> ▪ Technical & advocacy briefs and policy guidelines on FLE/CSE relevant to emerging development themes and trends are developed and shared with national counterparts to build political will & support for FLE/CSE. </td> <td data-bbox="992 1966 1471 2134"> <ul style="list-style-type: none"> ▪ On-going and as per country implementation plans. </td> </tr> </tbody> </table>	Expected deliverables	Time lines	<ul style="list-style-type: none"> ▪ Technical & advocacy briefs and policy guidelines on FLE/CSE relevant to emerging development themes and trends are developed and shared with national counterparts to build political will & support for FLE/CSE. 	<ul style="list-style-type: none"> ▪ On-going and as per country implementation plans. 																			
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	<ul style="list-style-type: none"> ▪ Regional technical partners are supported to adapt their technical support to national contexts and quality of national level FLE/CSE implementation is enhanced through development of tools, guidelines and identification of capacity needs. ▪ Country monitoring and evaluation plans for both in and out of school FLE/CSE are developed and technical support is provided to kick-start their implementation. ▪ National FLE/CSE partners are supported to develop and execute bi-annual and annual out of school FLE/CSE implementation plans. • Improved learning and sharing of FLE/CSE program implementation across the region through innovations in documentation of best practices, lessons learned, communication and sharing of resources. ▪ Technical briefs, concept notes, presentations etc. are prepared and delivered at regional and national level to mobilise and leverage resources for implementation of FLE/CSE programs. ▪ Support provided in the review of regional and national FLE/CSE programs and monitoring visits are conducted in program countries. ▪ Program & operational support provided for functionality of national FLE coordination committees. ▪ Quality monthly, quarterly and annual progress implementation reports from FLE coordinators, countries and regional technical implementing partners are submitted on a timely basis. ▪ Contributed to performance reviews of national FLE Coordinators/consultants ▪ Provide Monthly plan ▪ Provide Monthly report 	<ul style="list-style-type: none"> • On-going and monthly basis • July – December 2023 for development and January – May 2024 for implementation. • July – December 2023 • On-going and monthly basis • On-going and upon regional and country implementation plans. • On-going and monthly basis • On-going and monthly basis • Monthly, Quarterly and Dec 2023. • Monthly • At the beginning of the month • At the end of the month (100% monthly payment to be made on submission of monthly report)
Supervisory arrangements:	The Consultancy will be work closely with coordinator Chief/ Technical Specialist -Adolescent & Youth UNFPA Pacific and will be under the direct supervision of International Programme Coordinator-TA. Payment will be on a monthly schedule after submission and approval of monthly reports.	
Required expertise, qualifications and competencies, including language requirements:	<p>Qualifications:</p> <p>Master’s Degree in health, population, demography and/or other related social science discipline with at least nine (10) years of relevant experience.</p> <p>Experience:</p> <ul style="list-style-type: none"> ▪ Familiar with UNFPA’s core mission of advancing sexual and reproductive health and reproductive rights and ICPD. ▪ Experience in developing and implementing Comprehensive Sexuality Education (CSE) programs. ▪ Knowledge on youth SRHR and socio-economic issues in the Pacific. ▪ Experience in the field of development and population activities, with experience in programme/project management ▪ Experience using office software packages and web-based management systems. <p>Skills</p> <ul style="list-style-type: none"> • Good communication and advocacy skills • Proactive, good emotional intelligence • Excellent written English language skills • Excellent drafting skills and ability to write reports • Ability to organize and plan work following the established timeframes 	

	<ul style="list-style-type: none"> Computer Literacy: Proficiency in the use of standard MS Office packages and the Internet.
Inputs / services to be provided by UNFPA or IP	UNFPA will provide office space, equipment and internet connectivity.
COA:	
<p>Conditions & Remuneration: UNFPA PSRO will contract Individual Consultant and will be responsible for the payment of fees payable according to qualification and standard terms of payment and subject to satisfactory completion of assignment outputs. Candidates must complete a United Nations Personal History (P.11) form, together with updated Curriculum Vitae and financial proposal. Applications without completed P.11 form will not be considered. The P.11 form as well as a complete Terms of Reference can be downloaded from the office web site http://pacific.unfpa.org and application emailed to vacanciespsro@unfpa.org</p> <p>Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of disabilities, HIV/AIDS and gender</p>	
<p>Signature of Requesting Officer:</p> <p>DocuSigned by:  <small>A863F996CE52497...</small> Brian Kironde, Chief/Technical Specialist - Adolescent & Youth. UNFPA Pacific Date: 10-Jul-2023</p>	
<p>Signature of Endorsing Officer:</p> <p>DocuSigned by:  <small>46A08DE1098342F...</small> Kathleen Taylor, International Programme Coordinator – TA UNFPA Pacific Date: 11-Jul-2023</p>	
<p>Signature of Approving Officer:</p> <p>DocuSigned by:  <small>C93FD6ECC08E459...</small> Iori Kato, Director/Representative UNFPA Pacific Date: 12-Jul-2023</p>	