



GENERIC TERMS OF REFERENCE FOR THREE (3) INDIVIDUAL CONSULTANTS	
<p>Title: Data Analyses – Secondary analysis to provide a baseline on basic Sexual Reproductive Health (SRH) and family planning knowledge and attitudes amongst women, men and young people.</p> <ul style="list-style-type: none"> • To be used for multiple recruitments, one consultant per country. • Three (3) Countries assigned: Kiribati (2024), Samoa (2024); Vanuatu (2024) 	
Hiring Office:	UNFPA Pacific Sub-Office (PSRO), Suva, Fiji
Purpose of consultancy	<p>Development of an analytical report to inform behavioural change strategies related to sexual and reproductive health behaviour among youth and women. The consultant will:</p> <ul style="list-style-type: none"> • Using the MICS-DHS micro-data, develop a composite indicator to establish a baseline to measure Indicator 11 of their Transformative Agenda Phase II program; • Using the MICS-DHS micro-data, develop an analytical framework using the socio-economic, demographic and behavioral variables; and • Make a descriptive report with key recommendations based on the analysis for strategic and programming interventions.
Scope of work	<p>Organizational context</p> <p>The Pacific Sub-regional Office, with funding from the Government of Australia, is now embarking on the implementation of its Transformative Agenda (TA), Phase II, which seeks to significantly improve sexual and reproductive health and rights (SRHR), with a focus on reducing unmet need for family planning in nine (9) countries out of 14 Pacific countries that UNFPA Pacific Sub-Regional Office (PSRO) assists under the new 7th Multi-Country Programme (MCP7) for 2023-2027. Kiribati, Samoa and Vanuatu are three of the countries included in TA program.</p> <p>The TA Phase II establishes a synergistic set of three Outcomes, six Outputs, with contributing strategic interventions, focused on supply, demand and fostering an enabling environment. In TA Phase II, the TA will work to bring more local capacity to the table, including media, communications, and M&E expertise, while broadening engagement at regional and national levels to accelerate the implementation of behaviour change communication (BCC) strategies and plans. This will involve technical support in development of tools, checklists and reporting on M&E activities for BCC interventions, development and dissemination of BCC IEC materials and products and building a country led implementation mechanism with multiple partners. These approaches will focus on annually tracking changes in knowledge and attitudes of women and young people exposed to BCC interventions on SRHR and family planning, and gender-based violence (GBV). Indicator 11 of the TA M&E framework was created to measure these changes in knowledge and attitude over the period of the TA Phase II programme.</p> <p>Framework for the study:</p> <ul style="list-style-type: none"> • The main datasets to be used for these studies are the micro datasets of the 2018-2019 Kiribati Social Development Indicators Survey, 2019 Samoa DHS-MICS, and the 2023 Vanuatu MICS, which are publicly accessible on-line.



	<ul style="list-style-type: none"> • The focus of the study is on Pacific youth (15 – 24 years of age), women and men (25-49 years of age); • The quantitative analysis should be complemented by desk review of existing behavioural change research conducted in the Pacific; and • Existing conceptual and theoretical frameworks should guide the consultant’s analyses. <p>Within the above framework, the Consultant is expected to undertake the following tasks:</p> <ol style="list-style-type: none"> 1. Construct the composite indicator, as defined by the metadata of the Transformative Agenda monitoring and evaluation (M&E) framework, documenting any limitations placed by the MICS-DHS datasets; 2. Develop an analytical framework using the socio-economic, demographic and behavioural variables contained in the MICS datasets and analyse the composite indicator from a behavioural change perspective; 3. Develop a descriptive report based on the findings from the analysis with key recommendations on how to strengthen proposed strategic and programming interventions. 4. Participate in meetings with UNFPA/PSRO and implementing partners and stakeholders to update on progress of the work including preparing and making presentations on preliminary results; and 5. Hold a virtual meeting the assigned country to disseminate the results with key national level stakeholders.
Requirements for consultant	<ol style="list-style-type: none"> 1. Develop an analytical framework to ensure that the report is relevant in the context of understanding some factors that may influence behaviour and attitudes related to sexual and reproductive health and gender-based violence. 2. Clearly describe the procedures and methodologies employed which must be internationally prescribed or recognised. 3. Work with datasets to generate tabulations and estimate indicators and store these in Excel files.
Duration and working schedule	<p>The consultant will undertake the assignment;</p> <ul style="list-style-type: none"> • In 30 days within a contract period from May to August 2024 • Remotely (Home based): meetings, data analysis and report writing.
Place where services are to be delivered	<ul style="list-style-type: none"> • The services are to be provided through remote delivery (home-based). • When working remotely, consultant will provide a one-hour window per day of work, during which meetings can be held with PSRO and implementing partners, when needed.



<p>Delivery dates and how the work will be delivered</p>	<p>The Consultant is expected to submit the following deliverables in accordance with the time frame listed.</p> <table border="1" data-bbox="400 356 1423 1189"> <thead> <tr> <th data-bbox="400 356 464 528"></th> <th data-bbox="464 356 1091 528"><u>Deliverable (same for each assigned Country IC i.e Kiribati, Samoa and Vanuatu)</u></th> <th data-bbox="1091 356 1423 528"><u>Due Date (same for each assigned Country IC i.e Kiribati, Samoa and Vanuatu)</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="400 528 464 629">1</td> <td data-bbox="464 528 1091 629">Skeleton of the report</td> <td data-bbox="1091 528 1423 629">Five (5) days after the start of the contract</td> </tr> <tr> <td data-bbox="400 629 464 730">2</td> <td data-bbox="464 629 1091 730">Analytical framework</td> <td data-bbox="1091 629 1423 730">Ten (10) days after the start of the contract</td> </tr> <tr> <td data-bbox="400 730 464 831">3</td> <td data-bbox="464 730 1091 831">Short weekly summary on activities</td> <td data-bbox="1091 730 1423 831">At the end of each working week</td> </tr> <tr> <td data-bbox="400 831 464 931">4</td> <td data-bbox="464 831 1091 931">Power point presentation on initial findings for country assigned</td> <td data-bbox="1091 831 1423 931">June 10, 2024</td> </tr> <tr> <td data-bbox="400 931 464 1032">5</td> <td data-bbox="464 931 1091 1032">First full Draft of the report of assigned country</td> <td data-bbox="1091 931 1423 1032">June 20, 2024</td> </tr> <tr> <td data-bbox="400 1032 464 1133">6</td> <td data-bbox="464 1032 1091 1133">Revised draft of the report</td> <td data-bbox="1091 1032 1423 1133">July 1, 2024</td> </tr> <tr> <td data-bbox="400 1133 464 1234">7</td> <td data-bbox="464 1133 1091 1234">Virtual country dissemination meeting</td> <td data-bbox="1091 1133 1423 1234">July 5 – August 10, 2024</td> </tr> <tr> <td data-bbox="400 1234 464 1310">8</td> <td data-bbox="464 1234 1091 1310">Final report for country assigned</td> <td data-bbox="1091 1234 1423 1310">August 15, 2024</td> </tr> </tbody> </table> <p>Final report is to be delivered in electronic form.</p>		<u>Deliverable (same for each assigned Country IC i.e Kiribati, Samoa and Vanuatu)</u>	<u>Due Date (same for each assigned Country IC i.e Kiribati, Samoa and Vanuatu)</u>	1	Skeleton of the report	Five (5) days after the start of the contract	2	Analytical framework	Ten (10) days after the start of the contract	3	Short weekly summary on activities	At the end of each working week	4	Power point presentation on initial findings for country assigned	June 10, 2024	5	First full Draft of the report of assigned country	June 20, 2024	6	Revised draft of the report	July 1, 2024	7	Virtual country dissemination meeting	July 5 – August 10, 2024	8	Final report for country assigned	August 15, 2024
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<p>Monitoring and progress control</p>	<p>Weekly meetings to review progress and for quality assurance, will be held with the consultant.</p>																											
<p>Supervisory arrangements</p>	<p>The consultant will report to the PSRO Chief of Adolescents & Youth but will be required to also work closely with the Population and Development Adviser of PSRO.</p>																											
<p>Expected travel</p>	<ul style="list-style-type: none"> ● None, virtual dissemination will be conducted with key stakeholders. 																											
<p>Required expertise, qualifications and competencies, including language requirements</p>	<ul style="list-style-type: none"> ● Required Degree Level: Master's degree in demography, statistics, social sciences, or behavioral change. ● Required Experience: 7 years' experience working on data analysis for SRHR/FP, GBV, disability or youth. ● Previous experience working with UNFPA and familiarity with its mandate is an advantage. ● Excellent oral and writing skills (English). ● Accuracy and professionalism in document production and editing. ● Excellent interpersonal skills; culturally and socially sensitive. 																											



	<ul style="list-style-type: none"> ● Ability to work and adapt professionally and effectively in a challenging environment. ● Experience working with large population-based datasets, specifically the MICS or DHS ● Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, PowerPoint, etc.) and email/internet; knowledgeable on database management and analytical software, such as CSPRO/Survey solutions and SPSS/STATA ● Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines
Inputs/ services to be provided by UNFPA	<p>UNFPA PSRO will provide guidance on the work and act as the liaison between the consultant and the national stakeholders.</p> <p>Consultant will use their own laptop.</p>
Budget	<p>Payment will be in two parts: Upon submission of first full draft of country assigned: 40% Upon submission of final report of country assigned: 60%</p> <p>COA: SRP07SRH PROGHRSUPTTASRO PU0074 AUB35</p>
Other relevant information or special conditions if any	<p>Under the UNFPA recruitment policy, the consultant will be required to complete certain mandatory short courses in safety and security and other topics required by the UNFPA for contract staff.</p>