

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

Youth Policy Consultant [International]

TERMS OF REFERENCE (to be completed by Hiring Office)											
Hiring Office:		UNFPA Pacific Sub Regional Office (PSRO)									
Purpose of consultancy:		<p>UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new 7th 5-year Multi-Country Programme (MCP7) for 14 Pacific Island Countries and Territories (Fiji; Federated States of Micronesia; Kiribati; Nauru; Palau; Marshall Islands; Samoa; Solomon Islands; Tonga; Tuvalu; Vanuatu; Cook Islands; Niue; and Tokelau) for 2023-2027 contributes to the global Strategic Plan (2022-2025) that focuses on assisting Member States in achieving three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.</p> <p>UNFPA is implementing Phase 2 of the Transformative Agenda for Women, Adolescents and Youth in the Pacific programme which aims to significantly improve sexual and reproductive health and rights (SRHR), including by reducing unmet need for family planning (FP), in nine priority countries: Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Nauru, Samoa, Solomon Islands, Tonga and Vanuatu. The programme spans over a 4.5-year period aligned with UNFPA's MCP7.</p> <p>UNFPA is seeking the services of an international consultant to support the finalization of the Nauru youth policy and associated frameworks. The consultant will be responsible for the following:</p> <ul style="list-style-type: none">a. Review and update the Nauru youth policy (Nauru National Youth Policy 2008-2015), incorporating input from key stakeholders through a consultative process;b. Finalize a results-oriented and costed youth policy strategic action plan, aligned with national priorities and resource capacities;c. Develop a communication, messaging, and advocacy plan to support awareness, dissemination, and uptake of the youth policy and strategic action plan. <p>The consultant will work in close coordination with the Nauru Department of Community and Youth, Youth Affairs Division and other relevant government departments, relevant civil society and faith-based organizations, bilateral partners in-country, and international development agencies. The process will ensure alignment with the Nauru National Sustainable Development Strategy 2019-2030 and its monitoring and implementation framework.</p>									
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(Description of services, activities, or outputs)

	Strategic Action Plan with indicators, baseline and targets, budget allocation, strategic partnership with lead roles and responsibilities, over the policy duration.	2025.	D2 & D3 - 50%																		
	3. Finalize changes to Youth Policy and Strategic Action Plan based on review by Advisory Panel and UNFPA	3rd deliverable (D3) - Youth Policy and Strategic Action Plan shared with UNFPA by October.																			
	4. Adoption process (1 week) - Provide support to the formal adoption of the youth policy	4th deliverable (D4) - Draft relevant cabinet papers and presentations for the adoption of the Youth Policy and Action Plan. An update report to UNFPA by October.																			
	5. Publicity support (2 weeks) - Support the Media and Communication Plan with messages prepared as a Media Kit for advocacy and launch of Youth Policy and Strategic Action Plan	5th deliverable (D5) – Media Kit for Youth Policy and Strategic Action Plan completed and shared with UNFPA by November.	D4 & D5- 30% payment																		
Duration and working schedule:	The consultant will report to the UNFPA International Programme Coordinator, PSRO, starting from 01 June 2025 until 30 November 2025 for a total of 40 working days.																				
Place where services are to be delivered:	Remote with travel Nauru as required for consultations.																				
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):																					
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control, including reporting requirements, periodicity format and deadline:	<p>undertaken by Dechen Chime, UNFPA Nauru Country Lead.</p> <ul style="list-style-type: none"> • Technical review and oversight will be provided by the UNFPA PSRO Technical Advisers, based in Suva, Fiji. • UNFPA PSRO operations staff will provide administrative support to the contract and managing of operational matters.
Supervisory arrangements:	The consultant will report directly to the International Programme Coordinator, UNFPA PSRO, working in close collaboration with the Nauru Country Lead/International Programme Coordinator, the Adolescent & Youth Technical Advisor and other PSRO advisers, programme staff, M&E team and implementing partners.
Expected travel:	The consultant is expected to travel to Nauru for consultations with relevant stakeholders.
Required expertise, qualifications and competencies, including language requirements:	<p>Education</p> <p>Masters Degree in areas relating to policy and law, human rights, population and development, youth and social development, gender and development.</p> <p>Knowledge and experience</p> <ul style="list-style-type: none"> • At least 7 years' experience in relevant thematic areas relating to policy and law, human rights, population and development, youth and social development, gender and development; • Substantive knowledge and practical experience in sexual and reproductive health population and development, and gender programming; • Experience in monitoring and evaluation of programmes; • Excellent organization skills and attention to detail, deadlines and policy compliance; • Ability to work independently and as part of an integrated, diverse team and be comfortable in multiple, high varied settings, and tight deadlines with different work and learning styles; • Computer literacy: proficiency in the use of the Google Suite package and the Internet; • Experience in technical assistance with the UN System is an asset; • Familiarity with the Pacific context, particularly Nauru, is an asset. <p>Languages</p> <p>Proficiency in both spoken and written English. Working knowledge of Nauruan is an asset.</p>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	<ul style="list-style-type: none"> • Travel costs for any designated and approved travel will be covered by UNFPA. • The consultant is expected to use their own laptop for the duration of the assignment.
Other relevant information or special conditions, if any:	The consultant will be expected to provide brief updates and/or presentations on the progress of the youth policy work at relevant meetings that monitor the implementation of the work plan, as well as other forums, as opportunities arise.