



20 October 2023

REQUEST FOR QUOTATION
RFQ N° UNFPA/FJI/RFQ/23/065

Dear Sir/Madam,

We hereby solicit your quotation for the “Supply of Construction Materials to 5 Locations” in Maucata Province, Fiji.

Location 1 - Bua Village Evacuation Centre/ Community Hall Ablution Project

No.	Materials	Quantity
1.	Seat and Cistern	3 sets complete
2.	Pan Connector	3 x 4”
3.	Pipe Length	3 x 4”
4.	Roofing iron	40 x 12 ft
5.	Tiles	10 PKT (1ft x 1ft)
6.	Vent cool pipe	3 x 4”
7.	Albow pipe	3 x 4”
8.	Tee Pipe	3 x 4”
9.	PVC Glue	2
10.	Cement	8 Bags
11.	Pink Primer	4 x 4 liters
12.	White	3 x 4 liters
13.	Paint Brush	3 x 4”
14.	Louvre blades with frame	10 sets (8 blades)
15.	Cement stick glue	3 liters
16.	Ajax (Gap Filler)	7
17.	Ply Board	30 x 6mm
18.	400 R/FT	4 x 1 Flooring
19.	6” nails	8kg
20.	5” nails	7kg
21.	4” nails	7kg
22.	3” nails	4kg
23.	2” nails	3kg
24.	Panel Pin	3 kg
25.	Roofing Iron Nail	3kg
26.	Cyclone Screw Nail	6 PKT
27.	Scating	105 R/FT
28.	Quarter Round	112 R/FT
29.	Half Round	85 R/FT
30.	1 White Board	8 Ft x 4 FT
31.	Roller with Tray Complete	3 sets
32.	Tee Hinges 4”	8 Pairs

Location 2

A. Makolei Village Evacuation Centre/ Ablution Project

No.	Material	Quantity
	Blocks	
1	Stud Block	594
2	4-inch Stud Block	315
	Steel Rod	
3	12 mm steel rod	45 lengths
4	¼ steel rod	17 lengths
	Roofing Iron	
5	10 ft roofing iron	15 pieces
	Cement	
6	Pacific cement	40 bags
	NAILS	
7	6-inch Galvanised Nail	7 kg
8	4-inch Galvanized Nail	8 kg
9	3-inch Galvanised Nail	8 kg
10	2-inch Galvanised Nail	4 kg
11	4-inch Concrete Nail	21 kg
12	Tax Nail	4 kg
13	Roof nail	5 kg
14	Mesh Wire	1 sheet
	Toilet Materials	
15	Pan	5
16	Cistern	4
17	4-inch PVC	5 lengths
18	Pan connector	5
19	Breather	5
20	½-inch PVC	7 lengths
	TIMBER	
21	Timber pine treated 4x2 (10 feet)	15
22	Timber pine treated 4 x 2 (20 feet)	14
23	Timber pine treated 3 x 2	104 running feet
24	Timber pine treated 8 x 1	46 running feet
	Tiles	
25	6-inch tiles	240
26	1 feet Tiles	220 (floor)
27	Tiles glue	60 bags
	PLY	
28	4 mm ply	10 sheets
29	2 x 2	214 running feet
30	6 x 2 (10 feet)	15
	Paint	
31	10 litre bucket white paint	1
32	10 litre undercoat	1

	Plumbing	
33	Roofing washer	5 pkts
34	Flat Iron	16 sheets
35	Roll Strapper	2 rolls
36	2-inch strainer	5
37	½ inch stop cock	10
38	Tap pipe	9
39	Elbow 4 inch	10
40	4-inch Tee	5
41	2-inch PVC	2 length 4 elbow
42	½ inch elbow	50
43	½ inch Tee	20
44	½ inch P/S	20
45	½ inch V/S	30
46	½ inch F/S	10
47	½ inch PVC elbow	2/500
48	C/S Tape	10
49	3 length tees	3
50	3 length elbows	9
51	Washing Tub	3
52	Side Mirror	3

Location 2

B. Makolei Village – Bakery Construction Materials

No.	Materials	Quantity
1.	20" zinc roofing iron	4 sheets
2.	Strapping	1 coil
3.	Flat iron	10 sheets
4.	Flushing	8 sheets
5.	Cement	34 bags
6.	Mesh wire x 209	2 sheets
7.	3/8" die rod	2 lengths
8.	Standard blocks	30
9.	300 x 300 tile	385 pieces
10.	Filler	5 kg
11.	Spacer	1 pkt
12.	9mm cement board	20 sheets
13.	3mm cement board	20 sheets
14.	Tiles grout glue (20kg)	10 bags
15.	Cemestic (1L)	4
16.	Paint try set	3 sets
17.	Silicone	7 tubes
18.	Shutter 8x4	6
19.	8x1 Facia board	60m
20.	Treated 4x1 7'	20



21.	¼" Round	100m
22.	4L Pool Blue	2
23.	4L Rust guard paint	2
24.	4L Pink primer	2
25.	4L Chocolate Brown Paint	1
26.	4L Off White Paint	1
27.	3" galvanized nail	2kg
28.	4" galvanized nail	4kg
29.	Roofing nail washer	3 pkts
30.	2" clout tax nails	3kg
31.	2" PVC Pipe	2 lengths
32.	½" PVC Pipe	3 lengths
33.	2" PVC Elbow	8
34.	T Hinges	6
35.	½" bib tap	3
36.	Thread seal tape	2
37.	½" waste pipe	2 lengths
38.	PVC Glue	1 tin
39.	Empty drum	2
40.	T Hinges	4
41.	Double Sink	1
42.	Single washtub	1
43.	4L Off white paint	1
44.	4L Forest green paint	3
45.	4L Capisce paint	2
46.	4L White paint	1
47.	½" PVC socket	6

Location 3 – Korotubu Village, Macuata Province – Bakery Construction Materials

No.	Materials	Quantity
1.	20" zinc roofing iron	4 sheets
2.	Strapping	1 coil
3.	Flat iron	10 sheets
4.	Flushing	8 sheets
5.	Cement	34 bags
6.	Mesh wire x 209	2 sheets
7.	3/8" die rod	2 lengths
8.	Standard blocks	30
9.	300 x 300 tile	385 pieces
10.	Filler	5 kg
11.	Spacer	1 pkt
12.	9mm cement board	20 sheets
13.	3mm cement board	20 sheets
14.	Tiles grout glue (20kg)	10 bags
15.	Cemestic (1L)	4



16.	Paint try set	3 sets
17.	Silicone	7 tubes
18.	Shutter 8x4	6
19.	8x1 Facia board	60m
20.	Treated 4x1 7'	20
21.	¼" Round	100m
22.	4L Pool Blue	2
23.	4L Rust guard paint	2
24.	4L Pink primer	2
25.	4L Chocolate Brown Paint	1
26.	4L Off White Paint	1
27.	3" galvanized nail	2kg
28.	4" galvanized nail	4kg
29.	Roofing nail washer	3 pkts
30.	2" clout tax nails	3kg
31.	2" PVC Pipe	2 lengths
32.	½" PVC Pipe	3 lengths
33.	2" PVC Elbow	8
34.	T Hinges	6
35.	½" bib tap	3
36.	Thread seal tape	2
37.	½" waste pipe	2 lengths
38.	PVC Glue	1 tin
39.	Empty drum	2
40.	T Hinges	4
41.	Double Sink	1
42.	Single washtub	1
43.	4L Off white paint	1
44.	4L Forest green paint	3
45.	4L Capisce paint	2
46.	4L White paint	1
47.	½" PVC socket	6

Location 4 – Nukusa Village, Macuata Province – Bakery Construction Materials

No.	Materials	Quantity
1.	20" zinc roofing iron	4 sheets
2.	Strapping	1 coil
3.	Flat iron	10 sheets
4.	Flushing	8 sheets
5.	Cement	34 bags
6.	Mesh wire x 209	2 sheets
7.	3/8" die rod	2 lengths
8.	Standard blocks	30
9.	300 x 300 tile	385 pieces
10.	Filler	5 kg



11.	Spacer	1 pkt
12.	9mm cement board	20 sheets
13.	3mm cement board	20 sheets
14.	Tiles grout glue (20kg)	10 bags
15.	Cemestic (1L)	4
16.	Paint try set	3 sets
17.	Silicone	7 tubes
18.	Shutter 8x4	6
19.	8x1 Facia board	60m
20.	Treated 4x1 7'	20
21.	¼" Round	100m
22.	4L Pool Blue	2
23.	4L Rust guard paint	2
24.	4L Pink primer	2
25.	4L Chocolate Brown Paint	1
26.	4L Off White Paint	1
27.	3" galvanized nail	2kg
28.	4" galvanized nail	4kg
29.	Roofing nail washer	3 pkts
30.	2" clout tax nails	3kg
31.	2" PVC Pipe	2 lengths
32.	½" PVC Pipe	3 lengths
33.	2" PVC Elbow	8
34.	T Hinges	6
35.	½" bib tap	3
36.	Thread seal tape	2
37.	½" waste pipe	2 lengths
38.	PVC Glue	1 tin
39.	Empty drum	2
40.	T Hinges	4
41.	Double Sink	1
42.	Single washtub	1
43.	4L Off white paint	1
44.	4L Forest green paint	3
45.	4L Capisce paint	2
46.	4L White paint	1
47.	½" PVC socket	6

Note :

- **State earliest possible delivery timeframe.**
- **Deliveries would need to be discussed with the focal points in Labasa.**

This Request for Quotation is open to all legally constituted companies that can provide the requested services and have legal capacity to deliver in the country, or through an authorized representative.



I. About UNFPA

UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: <http://pacific.unfpa.org>

The selected vendor is expected to provide such services, based on the specific Purchase Orders submitted to the vendor.

II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Name of contact person at UNFPA:	<i>Ashika Mishra</i>
Tel No:	+679 3230739
Email address of contact person:	amishra@unfpa.org

The deadline for submission of questions is Monday 23 October 2023, 5.00pm, Fiji Time. Questions will be answered in writing and shared with all parties as soon as possible after this deadline.

III. Content of quotations

Quotations should be submitted in a single email whenever possible, depending on file size. Quotations must contain:

- a) Technical proposal, in response to the requirements outlined in the specifications should comply with:
- b) Price quotation, to be submitted strictly in accordance with Price Quotation Form.

Both parts of the quotation must be signed by the company's relevant authority and submitted in PDF format.

IV. Instructions for submission

Proposals should be prepared based on the guidelines set forth in Section III above, along with a properly filled out and signed price quotation form and are to be sent by email to the contact person indicated below no later than **Thursday 26 October 2023, 5.00pm, Fiji Time.**

Secure Email address:	psro.bidding@unfpa.org
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Please note the following guidelines for electronic submissions:

- The following reference must be included in the email subject line: **RFQ No UNFPA/FJI/RFQ/23/065 – Supply of Construction Materials to 5 Locations in Macuata Province, Fiji.** Proposals that do not contain the correct email subject line may be overlooked by the procurement officer and therefore not considered.
- The total email size may not exceed **20 MB (including email body, encoded attachments and headers).** Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.



- When submitting electronic offers, Bidders will receive an auto-reply acknowledging receipt of the **first** email. Should your offer require to submit more than one email, in the body of this first email, bidders are requested to list the number of messages, which make up their technical offer and the number of messages, which make up their financial offer. If you do not receive any auto-reply for the first email from UNFPA's email system, please inform Komathi Govindasamy, Operations Quality Assurance Analyst at: govindasamy@unfpa.org
- Any quotation submitted will be regarded as an offer by the bidder and does not constitute or imply the acceptance of any quotation by UNFPA. UNFPA is under no obligation to award a contract to any bidder as a result of this RFQ.

V. Overview of Evaluation Process

Quotations will be evaluated based on the compliance with the technical specifications and the total cost of the goods (price quote). The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated for technical compliance prior to the comparison of price quotes.

VI. Award

In case of a satisfactory result from the evaluation process, UNFPA shall award a Purchase Order to the lowest priced bidder whose bid has been determined to be substantially compliant with the bidding documents.

VII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of Contract to increase or decrease, by up to 20%, the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

VIII. Payment Terms

UNFPA payment terms are net 30 days upon receipt of shipping documents, invoice and other documentation required by the contract.

IX. Fraud and Corruption

UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's Policy regarding fraud and corruption is available here: [Fraud Policy](#). Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.

A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at [UNFPA Investigation Hotline](#).



X. Zero Tolerance

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: [Zero Tolerance Policy](#).

XI. RFQ Protest

Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit Mr. Iori Kato, UNFPA PSRO Director and Representative at kato@unfpa.org. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief, Procurement Services Branch at procurement@unfpa.org.

XII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).



PRICE QUOTATION FORM

Name of Bidder:	
Date of the quotation:	Click here to enter a date.
Request for quotation N°:	UNFPA/FJI/RFQ/23/065
Currency of quotation:	
Validity of quotation: <i>(The quotation shall be valid for a period of at least 3 months after the submission deadline.)</i>	

Price Quotation Form

Item	Product Name & Description	Quantity	UOM	Cost per unit	Total (FJD)
	Location 1- Bua Village Evacuation Centre/ Community Hall Ablution Project				
1.	Seat and Cistern	3 sets complete			
2.	Pan Connector	3 x 4"			
3.	Pipe Length	3 x 4"			
4.	Roofing iron	40 x 12 ft			
5.	Tiles	10 PKT (1ft x 1ft)			
6.	Vent cool pipe	3 x 4"			
7.	Albow pipe	3 x 4"			
8.	Tee Pipe	3 x 4"			
9.	PVC Glue	2			
10.	Cement	8 Bags			
11.	Pink Primer	4 x 4 liters			
12.	White	3 x 4 liters			
13.	Paint Brush	3 x 4"			
14.	Louvre blades with frame	10 sets (8 blades)			
15.	Cement stick glue	3 liters			
16.	Ajax (Gap Filler)	7			
17.	Ply Board	30 x 6mm			
18.	400 R/FT	4 x 1 Flooring			
19.	6" nails	8kg			
20.	5" nails	7kg			
21.	4" nails	7kg			
22.	3" nails	4kg			



23.	2'' nails	3kg			
24.	Panel Pin	3 kg			
25.	Roofing Iron Nail	3kg			
26.	Cyclone Screw Nail	6 PKT			
27.	Scating	105 R/FT			
28.	Quarter Round	112 R/FT			
29.	Half Round	85 R/FT			
30.	1 White Board	8 Ft x 4 FT			
31.	Roller with Tray Complete	3 sets			
32.	Tee Hinges 4''	8 Pairs			
	Location 2 – A. Makolei Village Evacuation Centre/ Ablution Project				
	Blocks				
1	Stud Block	594			
2	4-inch Stud Block	315			
	Steel Rod				
3	12 mm steel rod	45 lengths			
4	¼ steel rod	17 lengths			
	Roofing Iron				
5	10 ft roofing iron	15 pieces			
	Cement				
6	Pacific cement	40 bags			
	NAILS				
7	6-inch Galvanised Nail	7 kg			
8	4-inch Galvanized Nail	8 kg			
9	3-inch Galvanised Nail	8 kg			
10	2-inch Galvanised Nail	4 kg			
11	4-inch Concrete Nail	21 kg			
12	Tax Nail	4 kg			
13	Roof nail	5 kg			
14	Mesh Wire	1 sheet			
	Toilet Materials				
15	Pan	5			
16	Cistern	4			
17	4-inch PVC	5 lengths			
18	Pan connector	5			
19	Breather	5			



20	½-inch PVC	7 lengths			
	TIMBER				
21	Timber pine treated 4x2 (10 feet)	15			
22	Timber pine treated 4 x 2 (20 feet)	14			
23	Timber pine treated 3 x 2	104 running feet			
24	Timber pine treated 8 x 1	46 running feet			
	Tiles				
25	6-inch tiles	240			
26	1 feet Tiles	220 (floor)			
27	Tiles glue	60 bags			
	PLY				
28	4 mm ply	10 sheets			
29	2 x 2	214 running feet			
30	6 x 2 (10 feet)	15			
	Paint				
31	10 litre bucket white paint	1			
32	10 litre undercoat	1			
	Plumbing				
33	Roofing washer	5 pkts			
34	Flat Iron	16 sheets			
35	Roll Strapper	2 rolls			
36	2-inch strainer	5			
37	½ inch stop cock	10			
38	Tap pipe	9			
39	Elbow 4 inch	10			
40	4-inch Tee	5			
41	2-inch PVC	2 length 4 elbow			
42	½ inch elbow	50			
43	½ inch Tee	20			
44	½ inch P/S	20			
45	½ inch V/S	30			
46	½ inch F/S	10			
47	½ inch PVC elbow	2/500			
48	C/S Tape	10			
49	3 length tees	3			
50	3 length elbows	9			



51	Washing Tub	3			
52	Side Mirror	3			
	Location 2 – B. Makolei Village – Bakery Construction Materials				
1.	20" zinc roofing iron	4 sheets			
2.	Strapping	1 coil			
3.	Flat iron	10 sheets			
4.	Flushing	8 sheets			
5.	Cement	34 bags			
6.	Mesh wire x 209	2 sheets			
7.	3/8" die rod	2 lengths			
8.	Standard blocks	30			
9.	300 x 300 tile	385 pieces			
10.	Filler	5 kg			
11.	Spacer	1 pkt			
12.	9mm cement board	20 sheets			
13.	3mm cement board	20 sheets			
14.	Tiles grout glue (20kg)	10 bags			
15.	Cemestic (1L)	4			
16.	Paint try set	3 sets			
17.	Silicone	7 tubes			
18.	Shutter 8x4	6			
19.	8x1 Facia board	60m			
20.	Treated 4x1 7'	20			
21.	¼" Round	100m			
22.	4L Pool Blue	2			
23.	4L Rust guard paint	2			
24.	4L Pink primer	2			
25.	4L Chocolate Brown Paint	1			
26.	4L Off White Paint	1			
27.	3" galvanized nail	2kg			
28.	4" galvanized nail	4kg			
29.	Roofing nail washer	3 pkts			
30.	2" clout tax nails	3kg			
31.	2" PVC Pipe	2 lengths			
32.	½" PVC Pipe	3 lengths			
33.	2" PVC Elbow	8			



34.	T Hinges	6			
35.	½" bib tap	3			
36.	Thread seal tape	2			
37.	½" waste pipe	2 lengths			
38.	PVC Glue	1 tin			
39.	Empty drum	2			
40.	T Hinges	4			
41.	Double Sink	1			
42.	Single washtub	1			
43.	4L Off white paint	1			
44.	4L Forest green paint	3			
45.	4L Capisce paint	2			
46.	4L White paint	1			
47.	½" PVC socket	6			
	Location 3 – Korotubu Village, Macuata Province – Bakery Construction Materials				
1.	20" zinc roofing iron	4 sheets			
2.	Strapping	1 coil			
3.	Flat iron	10 sheets			
4.	Flushing	8 sheets			
5.	Cement	34 bags			
6.	Mesh wire x 209	2 sheets			
7.	3/8" die rod	2 lengths			
8.	Standard blocks	30			
9.	300 x 300 tile	385 pieces			
10.	Filler	5 kg			
11.	Spacer	1 pkt			
12.	9mm cement board	20 sheets			
13.	3mm cement board	20 sheets			
14.	Tiles grout glue (20kg)	10 bags			
15.	Cemestic (1L)	4			
16.	Paint try set	3 sets			
17.	Silicone	7 tubes			
18.	Shutter 8x4	6			
19.	8x1 Facia board	60m			
20.	Treated 4x1 7'	20			
21.	¼" Round	100m			



22.	4L Pool Blue	2			
23.	4L Rust guard paint	2			
24.	4L Pink primer	2			
25.	4L Chocolate Brown Paint	1			
26.	4L Off White Paint	1			
27.	3" galvanized nail	2kg			
28.	4" galvanized nail	4kg			
29.	Roofing nail washer	3 pkts			
30.	2" clout tax nails	3kg			
31.	2" PVC Pipe	2 lengths			
32.	½" PVC Pipe	3 lengths			
33.	2" PVC Elbow	8			
34.	T Hinges	6			
35.	½" bib tap	3			
36.	Thread seal tape	2			
37.	½" waste pipe	2 lengths			
38.	PVC Glue	1 tin			
39.	Empty drum	2			
40.	T Hinges	4			
41.	Double Sink	1			
42.	Single washtub	1			
43.	4L Off white paint	1			
44.	4L Forest green paint	3			
45.	4L Capisce paint	2			
46.	4L White paint	1			
47.	½" PVC socket	6			
	Location 4 – Nukusa Village, Macuata Province – Bakery Construction Materials				
1.	20" zinc roofing iron	4 sheets			
2.	Strapping	1 coil			
3.	Flat iron	10 sheets			
4.	Flushing	8 sheets			
5.	Cement	34 bags			
6.	Mesh wire x 209	2 sheets			
7.	3/8" die rod	2 lengths			
8.	Standard blocks	30			
9.	300 x 300 tile	385 pieces			



10.	Filler	5 kg			
11.	Spacer	1 pkt			
12.	9mm cement board	20 sheets			
13.	3mm cement board	20 sheets			
14.	Tiles grout glue (20kg)	10 bags			
15.	Cemestic (1L)	4			
16.	Paint try set	3 sets			
17.	Silicone	7 tubes			
18.	Shutter 8x4	6			
19.	8x1 Facia board	60m			
20.	Treated 4x1 7'	20			
21.	¼" Round	100m			
22.	4L Pool Blue	2			
23.	4L Rust guard paint	2			
24.	4L Pink primer	2			
25.	4L Chocolate Brown Paint	1			
26.	4L Off White Paint	1			
27.	3" galvanized nail	2kg			
28.	4" galvanized nail	4kg			
29.	Roofing nail washer	3 pkts			
30.	2" clout tax nails	3kg			
31.	2" PVC Pipe	2 lengths			
32.	½" PVC Pipe	3 lengths			
33.	2" PVC Elbow	8			
34.	T Hinges	6			
35.	½" bib tap	3			
36.	Thread seal tape	2			
37.	½" waste pipe	2 lengths			
38.	PVC Glue	1 tin			
39.	Empty drum	2			
40.	T Hinges	4			
41.	Double Sink	1			
42.	Single washtub	1			
43.	4L Off white paint	1			
44.	4L Forest green paint	3			
45.	4L Capisce paint	2			
46.	4L White paint	1			
47.	½" PVC socket	6			



TOTAL COST FJD

Vendor's Comments:

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/FJI/RFQ/23/065 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA, and we will abide by this quotation until it expires.

	Click here to enter a date.
Name and title	Date and place



United Nations Population Fund
Pacific Sub-Regional Office
414 Victoria Parade, Suva, Fiji Island
Email: amishra@unfpa.org
Website: www.unfpa.org

**ANNEX I:
General Conditions of Contracts:
De Minimis Contracts**

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: [English](#), [Spanish](#) and [French](#)