

## **Technical Requirement Submission Form for RFQ 028 – Printing of Reports**

The selected vendor shall provide full, prompt, accurate, and expert product/services to UNFPA in accordance with the UN policies, procedures, and guidelines.

Please place a tick if the product meets the technical requirements mentioned below:

<b>Specifications</b>	<b>Vendor Response (Yes/No)</b>	<b>Comments</b>
<b>REPORTS</b>		
<b>Number of Copies</b>		
<b>50 Copies</b> – National Reproductive, Maternal, Newborn, Child and Adolescent Health Policy (2022), Strategy (2022-2027) & Implementation Plan (2022-2025)		
<b>150 Copies</b> - National Operational Guidelines: Youth Friendly Health Services 2023		
<b>150 Copies</b> - Standard Operation Procedures for Response, Mitigation and Prevention of SGBV including Clinical Management of Rape.		
<b>50 Copies</b> - HMIS Data Availability for Monitoring Sexual and Reproductive Health Programs in Kiribati		
<b>Printing</b>		
Size : A4 perfect bind		
Inside pages : 115gsm – Full Color		
Cover Page : 300gsm – Full Color		
<b>Samples</b>		
All bidders should provide paper sample for inner pages and cover pages. All paper samples must be certified by the bidder with the paper gsm written on it.		
Sample to be dropped off at UNFPA Office, Level 6, Kadavu House, Suva.		
<b>Delivery</b>		
Delivery should be made to the UNFPA Office, Level 6, Kadavu House, Suva within 5 days of confirmation of order.		
<b>Price</b>		
All items quoted should be in VIP (FJD)		
<b>Administrative Compliance</b>		
Business License/Registration		
Tax Compliance		

FNPF Compliance		
FNU Compliance		

Name, title and signature	Date and place