

Technical Requirement Submission Form for RFQ 027 – Services of Photographer/Videographer

The selected vendor shall provide full, prompt, accurate, and expert product/services to UNFPA in accordance with the UN policies, procedures, and guidelines.

Please place a tick if the product meets the technical requirements mentioned below:

Specifications	Vendor Response (Yes/No)	Comments
The service provider must possess a high level of skills in photography and videography.		
In addition to photo and video content, the service provider will be required to submit captions, including names of subjects, their age, location, and description of the photos and videos. These details should be recorded on camera.		
The service provider must obtain written consent for the photo and video content.		
Time Period: 12 September 2024 – 31 August 2025 Total number of days: 30 Days		
Travel within Fiji and to other pacific countries		
Agree to the payment terms in the Terms of Reference		
Qualification – Five or more years of experience		
Work experience in the development or humanitarian environment		
Can travel around the country at short-notice		
Responsible for their own accommodation, tax deductions, medical insurance and security. DSA will be provided to cover charges of meals, lodging, gratuities and other such payments during official travel and as per UNFPA travel policy		
Arrange for professional photography/videography equipment, including a range of professional lenses, filters, tripod and lights; and professional software for editing.		
Adhere to international copyright law		