The vendor shall provide full, prompt, accurate, and expert products/services to UNFPA in accordance with the UN policies, procedures, and guidelines.

Please place a tick if the product meets the technical requirements mentioned below:

|  |  |  |
| --- | --- | --- |
| **Specifications** | **Vendor Response (Yes/No)** | **Comments** |
|  | | |
| Fully functional and well-maintained vehicle suitable for Vanuatu’s road conditions. |  |  |
| Comprehensive insurance coverage. |  |  |
| 24/7 emergency roadside assistance. |  |  |
| Type: [Specify – SUV, 4WD, Sedan, Pickup, etc.] |  |  |
| Model: Less than three (3) years old from the date of procurement with a valid roadworthiness certificate. |  |  |
| Fuel Type: [Petrol/Diesel] |  |  |
| Transmission: [Automatic] |  |  |
| Seating Capacity: At least four (4) passengers. |  |  |
| Air Conditioning: Required |  |  |
| Safety Features: Airbags, ABS, seat belts for all passengers. |  |  |
| Cargo Capacity: Minimum of 0.5 cubic meters loading capacity. |  |  |
| Availability: 24 hours a day, seven days a week. |  |  |
| First Aid Kit- Required |  |  |
| Fire distinguisher- Required |  |  |
| Must not have any defects while carrying UNFPA staff. |  |  |
| Provide regular maintenance, repairs, and servicing as needed during the rental period (e.g., oil changes, tire checks, etc.). |  |  |
| Offer roadside assistance in case of mechanical failure or accident. |  |  |
| Replace the vehicle as soon as possible in case of breakdown or unavailability. |  |  |
| Ensure the vehicle is available seven (7) days a week, including weekends and public holidays, especially for workshops, meetings, or official engagements with partners. |  |  |
| Provide a copy of the vehicle insurance document. |  |  |
| Provide a copy of the roadworthiness certificate. |  |  |
| Provide a copy of the vehicle registration certificate. |  |  |
| Provide a copy of a business registration certificate. |  |  |

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|  |  |  |
| Name, title, and signature | Date and place | |